

PRO ARTE ALPHEN PARK

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2010-01-18

OMSENBRIEF / CIRCULAR 1/2010 SKOOLGELD EN EERSTE TERMYN PROGRAM SCHOOL FEES AND FIRST TERM PROGRAMME

Geagte Ouers/Voogde

In November 2009 het u 'n omsendskrywe rakende skoolgeld vir 2010 ontvang. Ons herinner u daaraan dat die skoolgeld R16,500.00 per jaar is. Skoolgeld is ten volle betaalbaar voor of op 31 Januarie 2010. Ons sal u tegemoet kom met die volgende kredietreëling:

1. Graad 8–11: 11 maandelikse paaieimente vanaf 1/2/10 tot 1/12/10
2. Graad 12: 10 maandelikse paaieimente vanaf 1/2/10 tot 1/11/10

Indien u nie hieraan voldoen nie, is die totale bedrag onmiddellik betaalbaar.

Maandelikse paaieimente moet teen die 7de van elke maand betaal wees, behalwe in Desember, wanneer dit voor of op die dag wat die skool sluit, betaal moet wees.

U sal 'n aanmaning ontvang indien u rekening agterstallig is. Agterstallige rekeninge sal aan ons invorderingsagente oorhandig word. U sal verantwoordelik wees vir alle regs- en invorderingskoste op 'n prokureur-en-eie-kliënt skaal. Alternatiewelik sal u, indien van toepassing, verantwoordelik wees vir alle kostes in terme van Wet 114/1998. Dit sluit 'n invorderingsfooi van 10% op alle gevorderde bedrae in, tot 'n maksimum van R300.00 per betaling.

Die volgende afslag is van toepassing:

- 10% indien skoolgeld ten volle betaal is teen 31 Januarie;
- 7.5% indien skoolgeld ten volle betaal is teen 28 Februarie;
- 2.5% indien kwartaallikse geld ten volle betaal is voor of op die 4de dag van die nuwe termyn.

Betaling per debietorder:

Vorms is by die finansiële kantoor beskikbaar. Afslag van R25.00 per maand is van toepassing. Indien die debietorder vir watter rede ookal onbetaald teruggestuur word, sal

Dear Parents/Guardians

In November 2009 you received a circular pertaining to school fees for 2010. We wish to remind you that the school fees amount to R16,500.00 per year. School fees are payable in full on or before 31 January. We will accommodate you with the following credit arrangement:

1. Grade 8-11: 11 monthly payments from 1/2/10 to 1/12/10
2. Grade 12: 10 monthly payments from 1/2/10 to 1/11/10

If you do not adhere to this, the total amount will be payable immediately.

Monthly payments must be paid by the 7th of each month, except in December, when it must be paid before or on the day school closes.

You will receive a reminder should your account be in arrears. Accounts in arrears will be handed over to our collection agents. You will be liable for all legal and collection costs as on an attorney and own client scale. Alternatively you will, if applicable, be liable for all costs in terms of Law 114/1998. This includes a collection fee of 10% on all collected amounts to a maximum of R300.00 per payment.

The following rebates apply:

- 10% if school fees are paid in full by 31 January;
- 7.5% if school fees are paid in full by 28 February;
- 2.5% if quarterly school fees are paid on or before the 4th day of the new term.

Debit order payments:

Forms are available at the financial office. A rebate of R25.00 per month is applicable. Should the debit order be returned unpaid for whatever reason, no further discount will be

geen verdere afslag vir daardie betrokke jaar toegelaat word nie.

(Uittreksel uit die SA Skolewet 84 van 1996)
“n Ouer is verantwoordelik vir die betaling van skoolgelde soos bepaal in terme van paragraaf 39, behalwe as hy of sy vrystelling het van betalings in terme van die wet, mag die Beheerliggaam van ‘n publieke skool, deur middel van wetgewing, betaling van skoolgelde vereis van ouers wat verantwoordelik is om te betaal in terme van Afdeling 39.”

Indien u rekening teen 11 Desember 2010 ten volle betaal is, sal een gelukkige ouer in aanmerking kom vir ‘n 100% afslag, en twee onderskeie ouers vir 25% elk afslag (vir slegs een kind) op die volgende jaar se skoolgeld.

Ek versoek u om asseblief die aangehegte vorm te voltooi en dit so gou moontlik na die skool terug te stuur.

Ek vertrou dat u almal, soos in die verlede, sal meewerk om die skool se finansies gesond te hou.

Dit het onder my aandag gekom dat alle handboekdeposito’s nie betaal is nie. Ons herinner u graag dat ‘n deposito van R700.00 betaalbaar is alvorens handboeke aan u kind oorhandig word. Ouers/voogde wat slegs R500.00 soos in die verlede, betaal het, moet dit asseblief tot R700.00 aanvul. Hierdie deposito is terugbetaalbaar aan die einde van u kind se skoolloopbaan indien dit nie gebruik is om verlore boeke te vervang nie. Bewaar die kwitansie asseblief vir die volle vyf jaar.

Belangrike datums vir die eerste termyn:

| | |
|-----------|-------------------------------|
| 20 Jan | Nuwe Ouer vergadering 18:30 |
| 28 Jan | Gr 8-Konsert (ouers) 19:00 |
| 01 Feb | Toetsreeks begin |
| | Gr 12-ouervergadering 18:30 |
| 19 Feb | Valentynsbal 17:30 – 22:00 |
| 26 Feb | Sportdag |
| 04 Mrt | Nasionale Wetenskap Olimpiade |
| 12 Mrt | Gr 8-Markdag |
| 19 Mrt | Toetsreeks eindig |
| 19-21 Mrt | Netbalkamp |
| 26 Mrt | Skool sluit |

Vriendelike groete

allowed for that particular year.

(Extract from the SA Schools Act 84 of 1996)

“A parent is liable to pay school fees determined in terms of section 39, unless, or to the extent that he or she has been exempted from payments in terms of this act, the Governing Body of a public school may, by process of law, enforce the payment of school fees by parents who are liable to pay in terms of Section 39.”

Should your account be paid in full by 7 December 2010, one lucky parent will stand a chance of receiving 100% discount, and two parents 25% each (for one child only) on school fees for the following year.

I request that you complete the attached form and return it to school as soon as possible.

I trust that every parent will, as in the past, contribute towards a healthy financial situation at the school.

It has come to my attention that all textbook deposits have not been paid. We remind you that a deposit of R700.00 is payable before textbooks are handed to your child. Parents/guardians who have only paid R500.00 as required in the past must please top-up to R700.00. This deposit is refundable at the end of your child’s school career, provided that it was not used to replace lost books. Please keep the receipt for the full five years.

Important dates for the first term:

| | |
|-----------|------------------------------|
| 20 Jan | New Parent Meeting 18:30 |
| 28 Jan | Gr 8 Concert (parents) 19:00 |
| 01 Feb | Test Series begins |
| | Gr 12 Parent Meeting 18:30 |
| 19 Feb | Valentine’s Ball |
| 26 Feb | Sports Day |
| 04 Mar | National Science Olympiad |
| 12 Mar | Gr 8 Market Day |
| 19 Mar | Test Series ends |
| 19-21 Mar | Netball Camp |
| 26 Mar | School closes |

Kind regards

J GÜLDENPFENNIG
HOOF / PRINCIPAL

PRO ARTE ALPHEN PARK

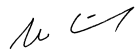
**EXEMPTION OF PARENTS FROM PAYMENT OF SCHOOL FEES
CHECKLIST FORM 2010**

NAME AND SURNAME OF LEARNER _____ GRADE ____

(Mark with a cross in applicable box.)

- | | | | | |
|-----|--|--|-----|----|
| 1. | Have you been informed about the amount of the annual school fees to be paid? | <table border="1"><tr><td>YES</td><td>NO</td></tr></table> | YES | NO |
| YES | NO | | | |
| 2. | Has the principal informed you that you are liable for the payment of school fees unless you are totally exempted from paying school fees? | <table border="1"><tr><td>YES</td><td>NO</td></tr></table> | YES | NO |
| YES | NO | | | |
| 3. | Has the principal informed you about your right to apply for exemption from paying school fees? | <table border="1"><tr><td>YES</td><td>NO</td></tr></table> | YES | NO |
| YES | NO | | | |
| 4. | Do you wish to apply for such exemption? | <table border="1"><tr><td>YES</td><td>NO</td></tr></table> | YES | NO |
| YES | NO | | | |
| 5. | Do you wish to be assisted in making such application? | <table border="1"><tr><td>YES</td><td>NO</td></tr></table> | YES | NO |
| YES | NO | | | |
| 6. | Has the principal informed you as to how to obtain an application for an exemption form? | <table border="1"><tr><td>YES</td><td>NO</td></tr></table> | YES | NO |
| YES | NO | | | |

J GÜLDENPFENNIG
Name of Principal



Signature of Principal

Date: 2010-01-18

Name of Parent

Signature of Parent

Date: _____